

CABINET

The following decisions were taken by the Cabinet on Tuesday, 26 February 2019 and will take effect on 06/03/2019 unless the call-in procedure has been triggered. **CALL-IN DEADLINE: 05/03/18.**

The following represents a summary of the decisions taken by the Cabinet. It is not intended to represent the formal record of the meeting but to facilitate the call-in process. The formal minutes will be published in due course to replace this decision sheet.

Members wishing to request a call-in on any of these matters, should contact the Committees Business Manager or relevant Democratic Services Officer.

The Cabinet at its meeting on Tuesday, 26 February 2019 considered the following matters and resolved:

Members' Questions (Item 4a)

There was one question from Mr Chris Botten. This and the response are attached as annex 1.

- **PUBLIC QUESTIONS** (Item 4b)

There was one question from Mr John Oliver. This and the response are attached as annex 2.

- **PETITIONS** (Item 4c)

There were two petitions. One relating to Countryside Parking and the other regarding the Surrey Fire & Rescue Service. Details of the petitions and Cabinet responses are attached as annex 3.

- **REPRESENTATIONS RECEIVED ON REPORTS TO BE CONSIDERED IN PRIVATE** (Item 4d)

There were none.

- **REPORTS FROM SELECT COMMITTEES , TASK GROUPS, LOCAL COMMITTEES AND OTHER COMMITTEES OF THE COUNCIL** (Item 5)

There were none.

- **LEADER / DEPUTY LEADER / CABINET MEMBER DECISIONS/ INVESTMENT BOARD TAKEN SINCE THE LAST CABINET MEETING** (Item 6)

RESOLVED:

That the exempt decision taken by the Leader be noted.

Reason for Decision:

The reasons for recommendations were as laid out in the Part 2 Report.

- **COMMISSIONING OF DEMENTIA NAVIGATORS SERVICE (Item 7)**

RESOLVED:

1. That the award of contract for the provision of Dementia Navigators to The Alzheimer's Society be agreed. This would enable a new contract to commence from 1 June 2019 and enable a smooth transition when the current contract ends on 31 May 2019.
2. That the new contract will be in place for two years with the option to extend up to a further 24 months was noted. The new contract will end on 31 May 2021, however if both extension years were used, the contract will end on 31 May 2023. This service would be delivered county wide and to North East Hants & Farnham.

Reasons for Decision:

The existing Dementia Navigators contract will expire on 31 May 2019. A competitive tender process in compliance with the requirements of Public Contract Regulations and Procurement Standing Orders had been completed. The recommended supplier offered overall best value for money in the procurement process.

The proposal supports the Council's strategic obligation to deliver the Dementia Strategy commissioning intentions and the award of this contract would enable uninterrupted provision of the service and enable the Council to improve and meet objectives of providing service users with vital assistance following a diagnosis of dementia, showing how to access support & services available. It also reduced the likelihood of carer breakdown and alleviate some of the risks associated with supporting people who were living with dementia at home and in their local community. This contract would also generate benefits for Surrey and North East Hants & Farnham residents, as it would deliver an estimated £17,514 in Social Value.

[The decisions on this item can be called in by the Adults & Lifelong Learning Select Committee]

- **SURREY PERFORMING ARTS LIBRARY- EVALUATION OF NEWSPAL BUSINESS PLAN (Item 8)**

RESOLVED:

1. That NewSPAL use the current SPAL collection and equipment, to offer a Performing Arts Library service to the public be approved.
2. That authority be delegated to the Director of Education, Lifelong Learning and Culture in consultation with the Cabinet Member for All Age Learning to finalise the phased transfer of the collection and equipment on a conditional basis for a transitional period in anticipation of a final unconditional transfer and gifting of the collection and equipment.
3. That the responsible officer agree a set of performance measures with NewSPAL throughout the transition period in order to evaluate progress and performance and inform the final decision by the Council on the transfer.

4. That approval be given for officers to report on progress to the Cabinet Member for All Age Learning and set a deadline for completion of the lease negotiations between NewSPAL and Woking Borough Council that is appropriate with the transition period.
5. That approval is given to the responsible officer to report annually on progress towards the final transfer to the Cabinet Member for All Age Learning.
6. That Cabinet will review progress in the Summer of 2021 with the final decision on unconditional transfer and gifting of the collection and equipment to be taken by the Cabinet at the end of the transitional period.

Reasons for Decision:

The public consultation on options for the future for the Surrey Performing Arts Library, carried out in 2017, indicated a strong level of public support for an independent future for the service which would provide new opportunities for development and funding streams not currently available.

NewSPAL's proposals had received expressions of support from potential users. They had presented a business plan which on evaluation by officers was seen to be capable of delivering an independent future, keeping the collection available to the public and helping preserve part of a national network of performing arts libraries. The viability of the new operating model will be tested during the two-three year transition period before the Cabinet is asked to consider a final transfer.

Officers will agree a set of performance measures and milestones with NewSPAL for the transition period to ensure that options for the future of the collection can be brought back to SCC should NewSPAL meet barriers that they cannot overcome. The recent public consultation on NewSPALs service offer has indicated a high level of support for NewSPAL taking on the service - with respondents stating they would use the new service as often as they use the current service. This level of support extends to the potential new location of Woking and any other location should Woking not materialise.

[The decisions on this item can be called in by the Adults & Lifelong Learning Select Committee]

- **AGILE WORKFORCE DEVICE PROCUREMENT (Item 9)**

RESOLVED:

That delegated authority be granted to the Executive Director for Customers, Digital and Transformation in consultation with the Leader of the Council and Cabinet Member for Corporate Support to award framework call-off contract(s) for end user computer devices and associated services following the successful delivery of the procurement project.

Reasons for Decision:

To speed up the process of acquisition and deployment of devices by reducing the time taken to conduct a compliant procurement leading to the award of contract and the raising of purchase orders.

The device selection and procurement processes are underway but will not be

completed in time for the February or March Cabinet Meetings. Time will be lost if the approval of contract award(s) has to wait until the April Cabinet meeting with a best case contract start date of the 15 May. With this delegated approval being sought the Surrey contract could commence as early as 10 April 2019.

The timescale driver is twofold:

There is an opportunity for the Council to join East Sussex County Council (ESCC) and Brighton & Hove City Council (BHCC) in an Orbis-wide device and services procurement. The Council would benefit from advantageous pricing achieved through the economies of scale from a 20,000 device procurement, double the size of a Surrey County Council only procurement; and

There is an urgency to commence deployment of new equipment as part of the Agile Workforce project, a key enabler within the Transformation Programme.

[The decisions on this item can be called in by the Corporate Overview Select Committee]

- **MICROSOFT ENTERPRISE LICENSE AGREEMENT RENEWALS** (Item 10)

RESOLVED:

That the award of contract for the provision Microsoft Enterprise License Agreement Renewals to Phoenix Software Limited be approved.

Reasons for Decision:

The three existing Surrey Microsoft agreements expire on 31 May 2019 and 30 June 2019. A competitive mini-competition process in compliance with the requirements of Public Contract Regulations and Procurement Standing Orders had been completed. The recommended supplier offered overall best value for money in the procurement process.

The recommendation to award this contract in February 2019 would enable the Council to remain compliant with their Microsoft licensing requirements. By awarding the contract and committing to the new agreements before 31 March 2019 the Council would avoid the October 2018 price rise and any further price rises prior to the commencement of the new agreements. This action would avoid the October price rise of £79,000 per annum, £237,000 over the three year term of the new agreements.

[The decisions on this item can be called in by the Corporate Overview Select Committee]

- **SURREY COUNTY COUNCIL PREPARATIONS FOR EXITING THE EUROPEAN UNION (BREXIT)** (Item 11)

RESOLVED:

That the current position of the council's preparations, including the plans and preparations that were expected to be implemented by Friday 29 March 2019 (expected date for Britain's formal withdrawal from the European Union) was endorsed.

Reason for Decision:

Brexit carries a number of potential possibilities and implications for the county.

Surrey County Council has a responsibility to prepare for all eventualities, particularly those which pose negative implications for residents, communities and organisations. The council's ongoing work outlines how it will ensure the necessary plans and preparations are in place to mitigate any potential immediate and short term implications and provide support and assurance where possible.

[The decisions on this item can be called in by the Corporate Overview Select Committee]

- **MONTHLY BUDGET MONITORING REPORT (Item 12)**

RESOLVED:

1. That the Council's overall revenue and capital budget positions as at 31 December 2018 be noted:
 - £4.6m forecast total draw down reserves;
 - £16.7m forecast underspend against the original 2018/19 budget; and
 - £124m forecast service capital programme outturn against £132m budget.
2. That all Cabinet Members had confirmed their service's forecast for the year as shown in the revenue table within the submitted report was noted.

Reason for Decision:

This report was presented to comply with the agreed policy of providing a monthly budget monitoring report to Cabinet for approval of any necessary actions.

[The decisions on this item can be called in by the Corporate Overview Select Committee]

- **EXCLUSION OF THE PUBLIC (Item 13)**

RESOLVED: That under Section 100(A) of the Local Government Act 1972, the public be excluded from the meeting during consideration of the following items of business on the grounds that they involve the likely disclosure of exempt information under the relevant paragraphs of Part 1 of Schedule 12A of the Act.

- **COMMISSIONING OF DEMENTIA NAVIGATORS SERVICE (Item 14)**

RESOLVED:

See Minute 23/19.

Reason for Decision:

See Minute 23/19.

[The decisions on this item can be called in by the Adults & Lifelong Learning Select Committee]

- **AGILE WORKFORCE DEVICE PROCUREMENT** (Item 15)

RESOLVED:

See Minute 25/19.

Reason for Decision:

See Minute 25/19.

[The decisions on this item can be called in by the Corporate Overview Select Committee]

- **MICROSOFT ENTERPRISE LICENSE AGREEMENT RENEWALS** (Item 16)

RESOLVED:

See Minute 26/19.

Reason for Decision:

See Minute 26/19.

[The decisions on this item can be called in by the Corporate Overview Select Committee]

<p>DEMOCRATIC SERVICES – CONTACT LIST</p> <p>Senior Manager Governance Vicky Hibbert – x419229 Vicky.hibbert@surreycc.gov.uk</p>	
<p>Committees Business Manager Ross Pike – x417368 ross.pike@surreycc.gov.uk</p> <p>Democratic Services Officer Angela Guest – x419075 Angela.guest@surreycc.gov.uk</p>	<p>Democratic Services Officer Huma Younis - x132725 huma.younis@surreycc.gov.uk</p>

CABINET – 26 February 2019

PROCEDURAL MATTERS

Members Questions

Question (1) Chris Botten (Caterham Hill):

Last year the Council withdrew funding from a scheme in Tandridge which supports people in order to prevent social isolation. Does the Cabinet see that prevention of social isolation is a way of preventing or delaying the need for adult social care packages, and will it look to commissioning schemes which actively work to prevent reliance on Adult Social Care?

Reply:

Adult Social Care is committed to supporting services that provide preventative approaches that increase and maintain independence, and prevent, reduce and delay the need for support; this duty is explicit within the Care Act. Adult Social Care continues to work with providers and the voluntary sector to ensure these services are available for our residents.

Our strength based approach is an opportunity to develop our relationship with the voluntary, community and faith sector to provide the most appropriate offer including the prevention of social isolation. We are also working closely with health colleagues to ensure that a preventative approach is adopted to help people live healthy, active and independent lives.

**Mrs Sinead Mooney
Cabinet Member for Adults
26 February 2019**

CABINET – 26 February 2019

PROCEDURAL MATTERS

Public Questions

Question 1: Mr John Oliver, Local Resident

In pursuance of its statutory responsibility to improve the health and wellbeing of its residents, and with particular regard to the Surrey Countryside Estate, what initiatives are planned by the Council and its contractor/lessee, Surrey Wildlife Trust, in the next 12 months to improve access to the Estate for those who find it physically or mentally difficult to access? For example, and not confined to this example, the difficulties for people who find it impossible to cope with the current parking charge regime, which depends on the use of modern technology?

Reply:

The Council is well aware of the importance of ensuring all residents of Surrey are able to access the open spaces for health and wellbeing. The Countryside Estate is managed to ensure that can happen as much as possible taking into account the nature of the landscape. The Countryside is open to all on foot and in some cases on horseback and bicycle. In order to ensure we keep access as available as possible we are not charging at all sites and have over 15 car parks where charges are not levied. Signage and access routes are made as accessible as possible and we have people with disabilities represented on our Countryside Access Forum to advise us on any issues. However we cannot predict all issues that may occur and any problems anyone has in accessing the countryside, understanding signage or paying for parking can be reported to us and we can respond to those issues as they occur. Not charging blue badge holders does ensure they can continue to park for free in the car parks where we charge and we also arrange vehicular access to key viewpoints where this is specifically requested.

The service has worked hard to balance the budget during challenging times for the Council. The introduction of car parking charges has enable us to resurface the car parks which had become unsafe, and we are planning to resurface the trail at Newlands Corner and install dementia friendly signage over the next year.

The Countryside Estate twenty five year strategy to be launched in May 2019 will include focus on access to the countryside for the elderly and those with disabilities, this will only be possible by raising revenue including car parking charges.

Mr Mike Goodman
Cabinet Member for Environment & Waste
26 February 2019

RESPONSES TO PETITIONS

The Petition concerning 'Car Parking Charges on Countryside Estate'

It states: "We the undersigned petition Surrey County Council to scrap parking charges at our countryside car parks"

Submitted by Deanne Blaylock representing Surrey Live

Signatures: 4532

Response:

The Countryside Estate includes such sites are Norbury Park, Newlands Corner, Ockham and Wisley, Chobham Common. Shere Woodlands, Sheepleas and Staffhurst Wood. This range of sites covers around 2,500 hectares of the County and along with the access agreement areas of Putterham Common, Albury Estate, Friday Street and around Leith Hill, provides open access for the public. That access is free but the land has to be managed to ensure it is safe for the public to access, provides facilities that promote that access and encourage everyone to make use of those sites for their health and wellbeing.

In addition over 70% of the Estate is designated for its conservation value. Managing this land effectively has become a challenge even with volunteer groups helping and grants made available for specific projects. This has led Surrey County Council and Surrey Wildlife Trust to look at other forms of income that can ensure the countryside is conserved and enhanced for the future.

Free access will be maintained at all our sites, while charging people to park their cars. That income can then be used to maintain those facilities, provide new facilities and manage the paths around the sites.

Other organisations have been charging for parking for many years and this brings the SCC Estate into line with those organisations, for example the National Trust, Forestry Commission at Alice Holt, and neighbouring County Councils such as Hampshire and Kent.

We have introduced charges to the busiest car parks with particular attractions for visitors, for example views, café, toilets, popular walking areas. Parking charges apply in 16 car parks while the remaining 15 are free. In addition car parks on sites specifically established to draw dog walkers away from the Thames Basin Heaths SPA (Special Protection Area) designated for their ground nesting birds, remain free or free for at least the first 2 hours.

Prior to introducing parking charges a business plan was drawn up making allowances for a drop in numbers in year one, given an expectation that some people would try and avoid paying, and that there would be teething problems with the system.

Car numbers were initially impacted by vandalism, particularly at Newlands Corner, where, in conjunction with a campaign to encourage people to stay away from the car park, numbers using the car park reduced. We have also had a number of illegal traveller incursions at Chobham Common. As a consequence the meters has been changed to make it more difficult to abuse and vandalise, unfortunately traveller incursions have continued on Chobham Common.

Car Parking charges will go live at Salt Box Road and Whitmoor Common in the Spring of 2019.

Despite these challenges vehicle numbers across Surrey with the exception of Norbury Park should exceed the expected figures for the first year.

The counters at the car parks have enabled us to record the actual car visits for October till December 2018, we have then annualised these figures to project a total year figure knowing that numbers in the summer will be higher. Despite this assumption it still shows visits above the anticipated level.

These figures estimate for a full year the following car visits:

81,772 for Ockham and Wisley (only vehicles arriving in the period 07.00 to 21.00), The figure used in the Business Plan was 78,689 (These estimates do not include those people staying for less than 20 minutes)

97,960 for Chobham, the figure used in the Business Plan was 96,787

For Newlands the recorded figures for the three month period, October to December which was 47,197 for Newlands Corner against a Business plan figure for this period of 45,781.

I am pleased that over 600 season tickets have been purchased which is double the number in the business plan and represents good value for residents.

We have reviewed our budgeted costs and have been able to make savings against the original plan.

Any new scheme will have its challenges and initial problems and no one would expect the figures for the first few months to reflect a whole year of operation.

However we expect to achieve the net income budget after the first year of operation and this will be used on the Countryside Estate, to maintain the car parks, provide further information and waymarked trails, improve the surface of paths and make them more accessible and provide clear viewpoints, such as the recent work at Newlands Corner. It will also contribute in the years ahead to deliver the Council's 25 year Countryside Estate Strategy that we will launch later this year.

Car Parking charges are just one of a number of funding streams used to protect and improve the countryside, others include income from the Council's extensive property on the Countryside Estate, income from a number of events including weddings, filming, wood sales, and one off events and activities.

Mr Mike Goodman
Cabinet Member for Environment & Waste
26 February 2019

The Petition concerning ‘Cuts to Surrey Fire & Rescue Service – Esher Fire Station’

It states: “The enclosed petition is signed by Esher & Walton Constituency residents and shows the strengths of feeling against the cuts and the proposed closure of Esher Fire Station. Residents are extremely worried about the lack of fire services and the potential danger to the public in Surrey, which not only puts them at risk but also the firefighters’ own lives. The Esher & Walton Constituency Labour Party are asking that you reconsider your proposals for the safety of all. This is a matter of great importance for those of us who care about each other’s safety.”

Submitted by Jamal Ajjane representing Esher & Walton Constituency

Signatures: 637

Response:

On 4 March 2019 the Council will be launching a public consultation about our plans to transform Surrey Fire and Rescue Service. Petitioners are encouraged to contribute to the consultation and findings will be published in due course.

Ms Denise Turner-Stewart

Cabinet Member for Community Safety, Fire & Resilience

26 February 2019